

**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, OK. 74820**  
**Curriculum Review Board**  
**November 15, 2022**  
**10:00 a.m.**  
**MINUTES**

**MEMBERS PRESENT:**

Dr. Michael Wilds, NSU-Broken Arrow, Chairman  
Captain Jason Ruegge, Oklahoma County SO, Vice-Chair  
Captain Scott Henderson, Sperry PD  
Captain Deidre Hughes, Broken Arrow PD  
Mr. Tony Runyon, Kiamichi Tech/McAlester Campus

**STAFF PRESENT:**

Preston Draper, Interim Executive Director  
Earl Morrison, Assistant Director  
Jason Potter, Compliance Manager  
Cord Maxwell, Asst. Academy Coordinator  
Shelly Lowrance, Recording Secretary

**MEMBERS ABSENT:**

Sheriff Tim Turner, Haskell County SO

**GUESTS:**

1. Chairman, Dr. Wilds called the meeting to order at 10:00 a.m.

2. Roll was taken and five members were present representing a quorum.

Introduction of CLEET staff Cord Maxwell and Jason Potter.

3. This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 21, 2021, and the agenda posted November 9, 2022.

4. **Approval of Minutes**

There was no discussion.

**Action Taken:** Captain Hughes made a motion to approve the minutes from September 13, 2022, as written. Captain Ruegge seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Henderson voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

5. **2023 Meeting Dates**

- Tuesday, January 10, 2023
- Tuesday, April 11, 2023
- Tuesday, July 11, 2023
- Tuesday, October 10, 2023

Discussion: The CRB is no longer required to schedule six annual meetings (changed by CLEET rules). Quarterly meetings should allow the CRB to conduct business as needed.

**Action taken:** Captain Henderson made a motion to approve the 2023 meeting dates. Mr. Runyon seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Henderson voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

**6. Review and Possible Approval of Basic Peace Officer Academy Active Shooter Block Instructor and Student Learning Objectives, Lesson Plans, Supplemental Learning Guides, and/or Other Materials**

Information: CRB will review and may vote to approve proposed revisions to Basic Peace Officer Academy active shooter block student learning objectives, lesson plans, supplemental learning guides, and/or other materials

Interim Draper requested for the board to allow Jason Potter and Cord Maxwell remain in the meeting during executive session.

**Action Taken:** Captain Hughes made a motion to enter into executive session. Captain Henderson seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Henderson voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

10:06 a.m. – entered into executive session.

10:23 a.m. – returned to open session

**Action Taken:** Dr. Wilds made a motion to come out of executive session. Captain Ruegge seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Henderson voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

10:23 a.m. – Cord Maxwell left the meeting.

**Action Taken:** Captain Henderson made a motion to approve LASER/ALERT hybrid active shooter training (not changing learning objectives and adding one day to academy training). Captain Ruegge seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Henderson voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

**7. Review and Possible Approval of Basic Peace Officer Academy Legal Block Instructor and Student Learning Objectives, Lesson Plans, Supplemental Learning Guides, and/or Other Materials.**

Information: CRB will review and may vote to approve proposed revisions to Basic Peace Officer Academy legal block student learning objectives, lesson plans, supplemental learning guides, and/or other materials for Learning Module 10 Search Warrants and Learning Module 2 Civil Liability and Process.

**Action Taken:** Dr. Wilds made a motion to enter into executive session. Captain Ruegge seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Henderson voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

10:26 a.m. – entered into executive session.

10:34 a.m. – returned to open session

**Action Taken:** Captain Hughes made a motion to come out of executive session. Ruegge seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Henderson voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

**Action Taken:** Dr. Wilds made a motion to approve the supplemental learning guide for the basic academy legal block's learning module LM10 and changes discussed in executive session. Captain Ruegge seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Henderson voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

**Action Taken:** Dr. Wilds made a motion to approve the post changes on the supplemental learning guide for the basic academy legal block's learning module LM2 and clarify terminology that conflicts with statute as discussed in executive session. Captain Henderson seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Henderson voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

## **8. Director and 2023 Legislative Report**

Discussion: Interim Director Preston Draper provided a report on the following:

- Breaching tools and door for training.
- Upcoming Budget Hearings.
- Council has requested to move as much training as possible on campus (less online).
- Senate, Secretary of State staff, and Governor staff visits to CLEET.
- CLEET Bill 2023 – 3-year certification.
- 2023 academy schedule.
- Capitol projects update.
- Executive Director – the Council has reopened for 90 days beginning November 1<sup>st</sup>.
- Strategic plan.
- Thentia – CLEET's new software system.

**No action required.**

## **9. Board Comments**

There was no discussion.

**No action required.**

## **10. Public Comments**

There was no discussion.

**No action required.**

**11. New Business**

There was no discussion.

**No action taken.**

**12. Adjournment**

**Action Taken** Captain Hughes made a motion to adjourn. Captain Ruegge seconded the motion Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Henderson voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

Chairman, Dr. Wilds adjourned the meeting at 11:02 a.m.